Appendices - Educational Supervisor Functionality

Educational supervisors are given additional functionality along with the trainer functions available. These appendices will cover the additional tasks that are necessary for the educational supervisor to fulfil.

Appendix I: Switching Roles

To switch from your role of a trainer/clinical supervisor to an educational supervisor, follow the steps below.

1. Click on Switch Roles
2. Select the role you wish to switch to by clicking with the mouse
3. The screen will refresh with your new role assigned. You will then need to reselect the trainee you wish to see.

You will need to use the switch roles function everytime you wish to revert from a trainer to educational supervisor.